

Student Unions & Activities (Whole Music Club)

B54 Coffman Memorial Union
 300 Washington Avenue SE
 Minneapolis MN 55455
 Phone: 612-626-7008 / Fax: 612-626-5712

Customer	Reservation: 17643
Homer Simpson	Event Name: Awesome Music Concert
Generic Student Group	Status: Confirmed
123 Fake Street	Phone: 651/555.3366
Mpls, MN 55455	Fax: 651/555.1236
	Event Type: Concert/Dance

Bookings / Details	Quantity	Price	Amount
---------------------------	-----------------	--------------	---------------

Saturday, June 02, 2007

4:00 PM - 12:00 AM Awesome Music Concert (Confirmed) CMU Whole

See Diagram for 200

Room Charge: (8 hours @ \$15.00/hr)	1	\$120.00	\$120.00
-------------------------------------	---	----------	----------

CMU Furniture:

Table - 6 ft. Rectangular	4		
---------------------------	---	--	--

please set up tables for band merchandise.

Table Skirt - Black 14ft	4		
--------------------------	---	--	--

CMU AV Equipment:

Sound System: In-House / Concert	1	\$70.00	\$70.00
----------------------------------	---	---------	---------

There are going to be four bands tonight:

Boris the Sprinkler:

- 4 performers
- 2 guitars, bass, drums
- 2 vocalists

Lemon Flavored Tab

- 4 performers
- guitar, keyboards, bass, drums
- 1 vocalist

3 Orange Whips

- 2 performers
- keyboard, drums

My Buddy's Band

- 5 performers
- 2 guitars, bass, drums, singer

See tech riders for more info

Personnel:

4:30 PM - 12:30 AM Standard

AV Tech(8 hours @ \$20.00/hr)	1	\$160.00	\$160.00
-------------------------------	---	----------	----------

Personnel:

7:30 PM - 12:30 AM Standard

Security-Building Manager(5 hours @ \$12.00/hr)	2	\$60.00	\$120.00
---	---	---------	----------

Security-University Police(5 hours @ \$63.00/hr)	2	\$315.00	\$630.00
--	---	----------	----------

Each UMPD Officer is \$63.00 per hour, with a three hour minimum

Agenda:

4:00 PM - 5:00 PM Bands Arrive / Decorations

Bookings / Details

	Quantity	Price	Amount
5:00 PM - 7:30 PM Soundcheck			
7:30 PM - 8:00 PM Doors Open			
8:00 PM - 12:00 AM Showtime			
Subtotal			\$1,100.00
Grand Total			\$1,100.00

Thank you for scheduling your event within the Student Unions & Activities facilities. This confirmation serves as an estimate and the prices listed are subject to change as the needs of your event change. Please contact us with any questions or revisions you may have.

Student Unions & Activities (SUA) is not responsible for any lost, stolen, or damaged personal property belonging to users of the facilities.

ROOM SET-UP: All room set-up details must be communicated to the Events and Conferences Office a minimum of 10 U of MN business days prior to your event date. If this information is not communicated to the Events and Conferences Office by this time the customer may incur additional charges or the set-up request may not be able to be accommodated.

AUDIO VISUAL:

Audio visual technicians and equipment are available to enhance your event. All audio-visual equipment and personnel must be requested 10 U of M business days prior to your event. For audio visual questions or to make audio visual reservations contact Joe Thoen at 612-625-1966.

CANCELLATION FEES:

Cancellation fees are a percentage of the original price quote based on the number of business days in advance of the event date, that the event is cancelled.

16-20 U of M business days	25%
11-15 U of M business days	50%
6 - 10 U of M business days	75%
0 - 5 U of M business days	100%

Cancellations of room rental and SUA personnel within 5 U of M business days of the event, failures to cancel, and no shows will be assessed 100% of the room rental and audio visual fees.

PAYMENT:

University Department's CUFS account number will be charged following the event. University Departments should contact the Events and Conferences Office if there is no CUFS number listed in the upper right corner of page 1 of this confirmation or if the listed CUFS number needs to be changed.

Registered Student Groups will be sent an invoice following their event and must provide, check, cash, or credit card payment within 30 days following the event.

Any unfulfilled financial obligation to SUA may result in a hold put on individual student records, collection agency action and/or charge to University CUFS account (for University Department violations only).

Make all checks payable to: University of Minnesota

RESERVATION RESPONSIBILITY:

Registered Student Groups and University Departments may not reserve space for other organizations for the purpose of lower rates. The organization or individual who holds the reservation must be primarily responsible for planning, implementing, and financing the event. SUA reserves the right to evaluate and make final determination if misrepresentation has occurred. Misrepresentation may result in the organization who holds the reservation being charged the higher of the two rate structures and/or suspension of reservation privileges in SUA.